



Afternoon Sessions: 12:30– 3:00 PM  
 Please note lunch is on your own..  
 Afternoon sessions will begin promptly at 12:30

## School-based Afternoon Sessions

### Steward School

Gr. k/1 teachers will meet with the Reading Specialists for an hour to learn about the *Reading from A-Z Program*. The remainder of the time will spent discussing the learnings from the both sessions.  
 Gr.2 teachers will meet to reorganize their tradebooks according to genres.  
 Gr. 3 teachers will meet with Kathy Dodwell to discuss small group strategies within guided reading. Teachers are asked to bring samples of student work to discuss how students convey their understanding of deep comprehension strategies.

### Proctor School

Carolyn DeCristafano, from the Museum of Science, will share an overview of the *Engineering is Elementary* program from the Museum of Science and discuss the underlying principles of the science and engineering strand of the Massachusetts Frameworks.

### Cole School

Teachers will have an opportunity to continue working on their action plans during the afternoon.

### Spofford Pond School

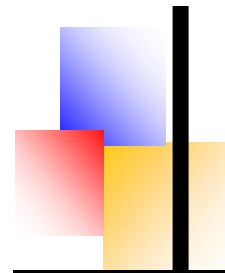
Walter Huston & Judy McCarthy will present an overview of the Developmental Reading Assessment (DRA) 4-8 to first the grade 3-4 teachers then to the grade 5-6 teachers. The DRA 4-8 is an independent, informal reading assessment that classroom teachers can use to assess oral fluency; reading behaviors; & written comprehension for both fiction and non-fiction texts. It allows teachers to look at the reading behaviors of their students on a range from second grade to eighth grade. At the end of the time, teachers will have a basic understanding of how to administer this assessment; use the scoring rubric; and plan for instruction.  
*Teachers will have an opportunity to continue working on their year's action plans for an hour during the afternoon before or after their DRA training.*

### Fuller Meadow

Dr. Baxter will send out a memo to staff with more details.

### Howe Manning School

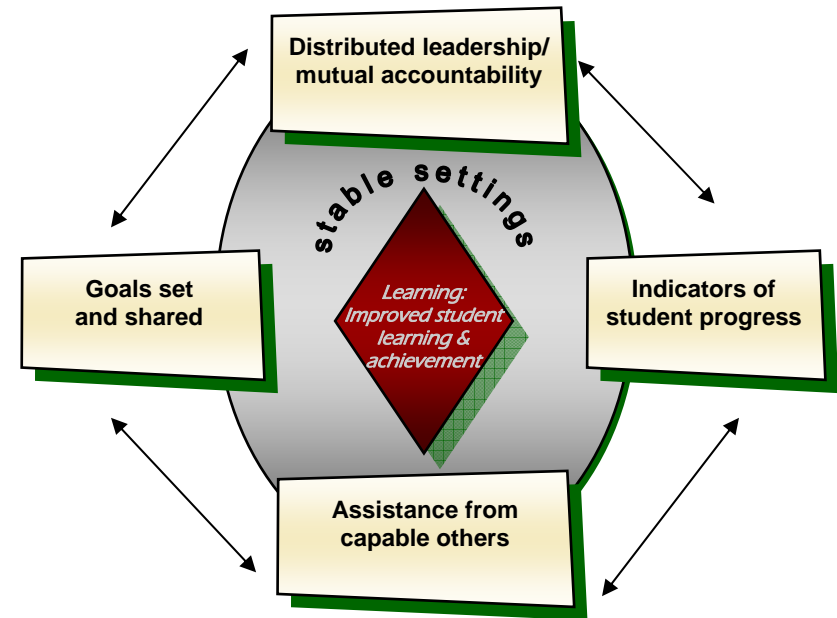
Stress affects children and adults as part of our everyday life. It affects our health, our mood, and our general sense of confidence and well being to greet each day. Dr. Roxanne, founder of *MindWorks for Children*, will share strategies to help children better cope with normal social and academic pressures faced in school, tests and sports competitions, as well as experiences like nightmares, sickness, hospitalization, family changes or loss.



TOPSFIELD, BOXFORD, AND MIDDLETON  
PUBLIC SCHOOLS

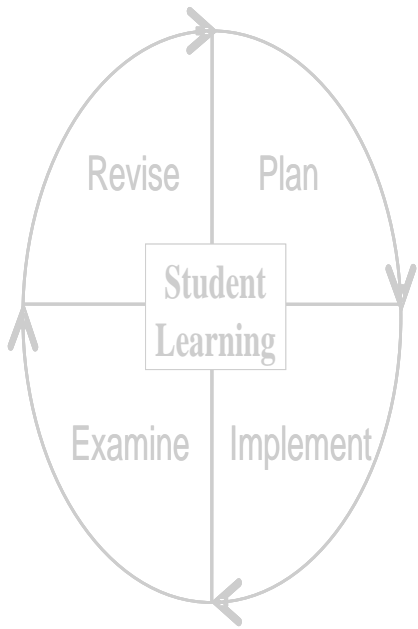
Jan. 27th, 2006

## PROFESSIONAL DEVELOPMENT BROCHURE: *LEARNING AND TEACHING TOGETHER*



## Building Implementation Capacity

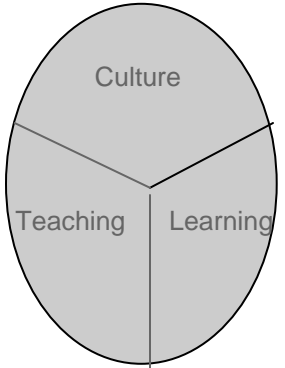
# Responsibility for all



Our Professional Learning Community demonstrates the power of focused planning and analysis to improve teaching and learning in self-improving school.

# Action Oriented

Building implementation capacity means collaborative teams whose members work *interdependently to achieve common goals*



## Technology Staff Members

Technology staff members will meet to discuss and share progress for their respective 5 Yr. Technology Plans.

Place: Cole School Conference Rm.  
 Host: Candyce Wainwright  
 Facilitating Consultant: Dr. Creeden

## Classroom Aides: Disability Awareness

Staff will learn disability awareness & disability simulation activities accompanied by practical instructional strategies.

Place: Cole School Library  
 Facilitating Consultant: Beth Yando

# Special Afternoon Sessions

### **Steps To Respect Training**

Place: Spofford Pond Library  
 Facilitating Teachers: Bob Sparkes, Tim Hogan, Ron Dienstmann  
 Teachers currently involved in training and implementing the *Steps to Respect Program* will share their learnings and model a lesson for teacher representatives. Invited representatives-

Proctor: Julie Scott, Sue Keliher, Suzanne Obuchowski

Spofford Pond: Lisa Holt, Lisa Stewart, Carla Wiles, Jen Abati, Karin Bates

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### **Special Education Teachers (k-6) Testing Instruments**

Place: Fuller Meadow Library  
 Facilitating Consultant: Dr. Ilda King

Special education teachers will receive training in the use and interpretation of the WIATT II. Please be sure to bring a kit from your school.



## Physical Education Teachers, Guidance Counselors & Psychologists:

### *Steps to Respect*

Staff members will meet to continue discussions about implementing the *Steps to Respect Program*.

Place: Spofford Pond Library  
Facilitating Teachers:: Bob Sparkes, Tim Hogan, Ron Dienstmann

## School Nurses– Wellness Committee

Wellness Committee members will meet to discuss and share progress for their respective Wellness Plans.

Place: Steward School Teacher’s Rm.  
Facilitating Teachers:: Melissa West

## Art & Music Teachers:

Art and music teachers in each town will collaborate together on current initiatives aimed at integrating the arts. Please see your principal for more details.

Place: Topsfield– Proctor, Boxford– Spofford, Middleton– Howe  
Facilitating Teachers:

## Speech / Language Therapists & Assistants

Therapists and assistants will be working in an ASHA self-study unit.

Place: Cole School, Rm 216

## Occupational & Physical Therapists

**Note: This session is full day, 8:30-2:30**

The purpose of this session is to improve regular education procedures for pre-referral of students to Occupational and Physical Therapy. COTA and PTA are asked to come prepared with outlines of the following to facilitate collaborative discussions about how to:

- Develop OT/PT checklist for pre-referral by grade levels as follows; PreK/K, Gr. 1/2, Gr. 3/4, Gr. 4/5
- Finalize suggested activities for teachers to better enable them to ascertain certain difficulties
- Provide suggested interventions/ handouts for teachers/ parents in the areas of sensorimotor, visual motor, grapho-motor/ handwriting, attentional/ organizational, visual tracking/ scotopic sensitivity, fine and gross motor
- Develop a data collection form to document student response to intervention by regular education teacher/ aid
- Discuss relevant articles

Place: Cole, Rm. 109 OT/PT Room  
Facilitating Teacher/ Consultant: Gary Marques



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See additional handout

### **Pre-kindergarten: Data Collection**

Staff will learn how to collect data in meaningful ways while maintaining focus on instruction. Staff will learn & discuss practical data collection tools & have an opportunity to develop implementation plans.

**Place:** Fuller Meadow Music Rm.  
**Facilitating Consultant:** Maureen Michaud, Northshore Education Consortium  
**Facilitating Teachers:** Mary Channel

### **Kindergarten Teachers**

Kindergarten teachers at each school will collaborate together on current initiatives aimed at improving student learning and achievement. Please see your building principal for more details.

**Place:** TBA– Individual Schools  
**Facilitating Teachers:** Sue O'Brien, Peg Russell, & Karen Newton



### **Grades One & Two Educators: Small Group Strategy Instruction in Reading**

Teachers will participate in round table discussions about effective practices for guided reading. Conversations will focus on how to match text to readers, record keeping & classroom management techniques and using assessment to inform instruction. Teachers are asked to bring examples of best practices to share. Teacher facilitators will be talking with staff about specific examples.

**Place:** Steward School Library  
**Facilitating Consultant:** Stephanie Maze Tsu  
**Facilitating Teachers:** Jessica Meo, Deb Mahoney, Jennifer Fuller, Michelle Costa, Lisa Salisbury, & Michelle Worthen,



See additional handout



### **Grades Three & Four Educators: Guided Reading**

Kathy Dodwell is a former teacher, principal and curriculum coordinator who continues to bring her love for teaching and learning in the many workshops and courses she provides to teachers across the country. This past summer, Ms. Dodwell skillfully taught a week-long course on guided reading and its role in a balanced literacy program to the upper grade teachers across the Tri-Town. During the morning session with grades three & four, Ms. Dodwell will focus on how to use ongoing assessment to inform instruction as part of a balanced literacy program.

**Place:** Proctor Library  
**Facilitating Consultant:** Kathy Dodwell  
**Facilitating Teachers:** Walter Huston, Amy Clemens, and Nancy Swan

### **Grade 5 & 6 Educators: Understanding the Structure of Myths and Legends**

As students increase their historical understanding of ancient people in grades five and six, they also increase their exposure to the myths and legends left by those people groups. These particular genres are unique forms of literature and students need to have an understanding of them in order to appreciate their importance and relevance even in today's society. Dr. Ilda King will share her knowledge of the structure of this genre and will help grades five and six teachers deepen their understanding for this particular form of literature and ways in which to help students appreciate it as well.

**Place:** Fuller Meadow Library  
**Facilitating Consultant:** Dr. Ilda King  
**Facilitating Teachers:** Jade Reitman

