

TRI-TOWN SCHOOL UNION
(Topsfield, Middleton, Boxford)
OFFICE OF THE SUPERINTENDENT

28 Middleton Road
Boxford, MA

Tel (978) 887-0771
Fax (978) 887-8042

Dear Parents or Guardians:

The Department of Elementary and Secondary Education requires that periodically school districts send home notices, reports or other information related to school performance and accountability. In an effort to be environmentally conscious, we would like to send home these documents electronically through our Blackboard Connect system rather than printing and sending paper copies home.

If you would like to receive these documents electronically and currently get Blackboard Connect messages via email, you do not need to fill out or submit this form.

This will remain in effect as long as your child is enrolled in our elementary schools Pre-K to 6. If you would like to change your preference at any time, you can find this form posted on the Tri-Town School Union website, www.tritownschoolunion.com.

If you are not on our Blackboard Connect list to receive messages via email and/or need to update your e-mail address, please fill out the section below and return it to your child's teacher.

_____ I would like to receive notices, reports or other information related to school performance and accountability electronically through the Blackboard Connect system but have not given my e-mail address in the past or have made changes to my e-mail address.

Please Print

E-mail address: _____

Child's Name: _____

Grade: _____ Teacher: _____

Signature: _____ Date: _____

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Please fill out the back of this form **only** if you prefer to receive all notification in paper through backpack mail.

If you do not have access to e-mail, or prefer to receive the paper copies of notices, reports or other information related to school performance and accountability through backpack mail, please fill out the information below and return this form to your child's teacher.

_____ I prefer to have hard copies of notices, reports or other information related to school performance and accountability sent home rather than receive them through e-mail.

Child's Name: _____

Grade: _____ Teacher: _____

Signature: _____ Date: _____